

**REGULAR TOWN COUNCIL MEETING  
AGENDA  
OCTOBER 17, 2011  
7:00 PM**

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**1. Call to Order.**

**2. Approval of Minutes of September 12, 2011 (2 sets).**

If no objections are registered, Council Chair shall approve the same as written.

**3. Approval of Warrant.**

SUGGESTED MOTION: Move to approve and sign Warrants # \_\_\_\_ through # \_\_\_\_  
in the amount of \$ \_\_\_\_\_.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**4. Chairman's Comments.**

**5. Monthly Reports.**

**6. Open Forum.** *Open Forum Etiquette: This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business.*

**7. Special Acknowledgements:**

The Town Council acknowledges Shaughn Millett for nine years, seven months of service to the Town of Lincoln as an Engineer / Firefighter from May 27, 2003 to September 30, 2011.

**8. Consent Agenda:** All items marked with an asterisk (\*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- \*10. Quit Claim Deed – Chase.
- \*11. Tax Abatement – Muncey.
- \*12. Appointment to the Homecoming Committee.
- \*13. Authorize “*Festival under the Stars*” Holiday Parade.
- \*14. Authorize closure of Veteran’s Memorial Square for the “*Festival under the Stars*”.
- \*15. Authorize closure of Veteran’s Memorial Square for the Annual Tree Lighting Ceremony.
- \*16. Acceptance of the 2011 COPS Grant.

- \*17. Acceptance of the 2011 Byrne Jag Grant.
- \*18. Order Polls Open.
- \*19. Proclamation of October as Domestic Violence Awareness Month.

SUGGESTED MOTION: Move to approve the suggested motions for items #10 through #19 as presented.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**9a. Public Hearing - Municipal Code Appendix, General Assistance Appendices A-C. (0104)**

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendment to the Municipal Code, Appendix, General Assistance Appendices A-C.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**9b. Amendment - Municipal Code Appendix, General Assistance Appendices A-C.**

SUGGESTED MOTION: Move to amend the Municipal Code, General Assistance Ordinance Appendices A-C, as attached.

**EMERGENCY PREAMBLE.**

WHEREAS, Ordinances of the Town Council do not become effective until 30 days after passage, unless enacted as emergencies; and

WHEREAS, the purpose of this is to change the general assistance maximums in order to meet the state guidelines, therefore, this needs to be done immediately; and

WHEREAS, in the judgment of the Town Council, these facts create an emergency within the meaning of Article II, Section 212 of the Town Charter and requires the amendment of the Municipal Code, Appendix, General Assistance Maximums as immediately necessary for the preservation of public peace, health and safety.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*10. Quit Claim Deed – Chase. (0104)**

NOTE: This property was foreclosed by the Town for the FY 2009 tax lien. All taxes for FY09, FY10 and FY11 have been paid.

SUGGESTED MOTION: Move to sign the Municipal Quit Claim Deed releasing the property to the owner, David Chase for Tax Map 136, Lot 141, account #433.

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MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*11. Tax Abatement – Muncey. (0105)**

NOTE: These taxes were billed to the incorrect owner. A supplemental bill will be sent to the correct owner of record.

SUGGESTED MOTION: Move to abate the taxes for Al Muncey on Account #2387 for FY 2009 in the amount of \$55.80, FY 2010 in the amount of \$59.74 and FY2011 in the amount of \$60.36.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*12. Appointment to the Homecoming Committee. (0103)**

SUGGESTED MOTION: Move to confirm the appointment of Greg Shorey to the 2012 Homecoming Committee.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*13. Authorize “*Festival under the Stars*” Holiday Parade.**

NOTE: The Police Chief has reviewed the requested route and has no immediate concerns. Police overtime wages for this detail will total \$440.

SUGGESTED MOTION: Move to authorize the Lincoln Lakes Region Chamber of Commerce to host a “*Festival under the Stars*” Holiday Parade on November 26, 2011 commencing at 5:00 p.m. with a route starting at the Tim Horton’s parking lot on W. Broadway forward to Main Street ending at Adams Street and to waive police traffic detail fees.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*14. Authorize closure of Veteran’s Memorial Square for the “*Festival under the Stars*” hosted by the Chamber of Commerce.**

NOTE: Due to the Chambers’ request to have electricity, the Code Enforcement Officer will be available to assist with hook-ups. He will receive comp time *in lieu* of wages.

SUGGESTED MOTION: Move to authorize the closure of the Veteran’s Memorial Square excluding the first row of parking in front of Machias Savings Bank and Penobscot Valley Hospital Rehabilitative Services for the “*Festival under the Stars*” hosted by the Lincoln Lakes Region Chamber of Commerce on Saturday, November 26, 2011 starting at 12:00 noon through 9:00 pm and waive all electrical fees.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*15. Authorize closure of Veteran's Memorial Square for the Annual Tree Lighting Ceremony. (0103)**

SUGGESTED MOTION: Move to authorize the closure of the Veteran's Memorial Square for the annual tree lighting ceremony on Saturday, December 3, 2011 starting at 5:00 pm through 7:00 pm excluding the first row of parking in front of Machias Savings Bank and Penobscot Valley Hospital Rehabilitative Services.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*16. Acceptance of the 2011 COPS Grant. (0302)**

SUGGESTED MOTION: Move to accept the 2011 COPS Grant in the amount of \$193,553 for the Overlay Officer wages for a three year period.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*17. Acceptance of the 2011 Byrne Jag Grant. (0302)**

SUGGESTED MOTION: Move to accept the 2010 Byrne Jag Grant in the amount of \$1,533 for the purchase of police equipment.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*18. Order Polls Open. (0101)**

NOTE: On September 28, 2011, the election law changed requiring municipalities with 500 or more residents to open their polls by 8:00 am. Though last month the council took action to order the polls open, the time stated in the motion was for 9:00 am.

SUGGESTED MOTION: Move to order the polls open from 8:00 AM through 8:00 PM according to Title 21A, MRSA Article II, Section 626.1, for the November 8, 2011, State Referendum and Municipal Elections.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**\*19. Proclamation of October as Domestic Violence Awareness Month.**

SUGGESTED MOTION: Move to proclaim that October 2011 be recognized as Domestic Violence Awareness Month and acknowledge that all survivors of domestic violence be honored, *as attached*.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**20. Easement for the Lincoln Airplane Owners and Pilots Association Inc. (0105)**

SUGGESTED MOTION: Move to grant and sign the easement to the Lincoln Airplane Owners and Pilots Association Inc. for the purpose of allowing the association to construct, maintain and operate one or more aircraft hangers on property of the Town of Lincoln.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**21. Lease Agreement – Ballard Hill Community Center. (0602)**

NOTE: This will be the second year that this lease has been issued.

SUGGESTED MOTION: Move to authorize the Town Manager to enter into an exclusive use lease agreement at Ballard Hill Community Center with Christopher Steven's *dba* Steven's Self Defense for Room #35.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**22. Discussion – Fireworks Ordinance.**

**23. Executive Session – Public Works Union Negotiations. (0100)**

SUGGESTED MOTION: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(d) for the purpose of discussing Public Works union negotiations.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**24. Executive Session – Economic Development (0100)**

SUGGESTED MOTION: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(c) for the purpose of discussing Economic Development.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**25. Future Agenda Items.**

**26. Adjourn.**